



5212 North College Avenue  
Indianapolis, IN 46220  
(317) 283-7388  
OxfordRoom@AristocratPub.com  
Contact: Shannon Wilson

## **THE OXFORD ROOM**

The Oxford Room is a private dining room on the second floor of Aristocrat Pub. The room seats up to 60 people and is equipped with audio/visual equipment and offers a service bar. You can host an office meeting, birthday party or watch a ball game in this bright private room.

### **Menu Selections**

Your menu will be pre selected by you, for your guests. You will be able to order items from our breakfast or lunch/dinner menu as well as buffet style options. Our Events Coordinator is available to work with you closely on this aspect and come up with a plan that is best for your group dynamic and type of event.

### **Bar Service**

The Oxford Room features a full service bar offering:

- 8 premium beer draught beer selections from our current tap lines. The beer selection is pre-determined but we can consider your special requests
- Domestic bottled beer
- Variety of White, Red and Sparkling Wine
- Variety of Liquors, Spirits and Liqueurs

When planning your party you can decide if you want to offer a full bar, beer & wine only, or cash bar (meaning guests buy own drinks)

### **Hours**

The Oxford Room may be reserved for a minimum of three (3) hours.

Breakfast: 8 a.m. – 11 a.m.

Brunch: 10 a.m. -2 p. m.

Lunch: 11 a.m. to 5 p.m.

Dinner: 5 p.m. to close

## Cost

There is no room rental fee for The Oxford Room, yet there is a food and/or beverage minimum associated with the room. If the minimum purchase does not meet the room requirements, the difference will be added to the final bill. A 20% gratuity will also be added to the total bill. Rates on holidays and special events may vary.

Events –

Sunday thru Thursday: \$1000

Friday and Saturday: \$1500

## Notes Pertaining to all Reservations

- Booking is not Guaranteed without a signed contract
- Signed contract and Credit card number is required
- No money is transacted until the close of your event.
- Final payment is due at the end of your event
- Credit card number is held for our use in the event of cancellation. Guests may pay with cash or alternate card at close of event or we can use the credit card on file. We can accept Company check if necessary
- Cancellations must be made within fourteen days prior to your reservation
- Cancellations made after this period will be charged a \$500 cancellation fee for Evening reservations and \$150 for Daytime reservations
- All food and beverage purchased must be consumed in The Oxford Room.
- We request that Menu selections be made at least two (2) weeks in advance
- Prices are subject to change

\_\_\_\_\_initial

\_\_\_\_\_date



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## **THE OXFORD ROOM**

### **Private Party Contract**

This completed agreement between \_\_\_\_\_ and  
Aristocrat Pub guarantees The Oxford Room to be reserved on

From \_\_\_\_\_ To \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Phone Number \_\_\_\_\_

Contact Email \_\_\_\_\_

Contact Address \_\_\_\_\_

Deposit Amount \_\_\_\_\_

Minimum Food/Beverage \_\_\_\_\_

Approximate Guest count \_\_\_\_\_

Event Title \_\_\_\_\_

Event Date \_\_\_\_\_

Event Time \_\_\_\_\_

#### **Payment:**

Credit Card Type VISA\_\_\_\_ MC\_\_\_\_ AX\_\_\_\_ Discover\_\_\_\_

Credit Card Number \_\_\_\_\_

Card Holder's Name \_\_\_\_\_

Exp Date \_\_\_\_\_

Signature \_\_\_\_\_

I, the undersigned, have read, fully understand, and agree to the terms of Aristocrat Pub's private dining contract. This includes the food and beverage minimum policy. I authorize the above noted credit card to be charged in order to secure a reservation for my event. I acknowledge that this credit card deposit will be applied to the bill upon conclusion of the event.

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

*To secure your reservation all information must be complete and returned to Aristocrat Pub*